

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Compliance** based at **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

<b>06</b>	<b>Position / Job Title</b>	<b>KYC Officer (OG-III / OG-II)</b>
	<b>Reporting to</b>	Unit Head – KYC / CDD
	<b>Educational / Professional Qualification</b>	<ul style="list-style-type: none"> <li>• Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC</li> <li>• Candidates having Master’s degree and / or any other relevant professional certification(s) will be preferred</li> </ul>
	<b>Experience</b>	<ul style="list-style-type: none"> <li>• Minimum 02 years of banking experience including 01 year in Compliance in the area of AML / KYC review or CDD review / advisory</li> </ul>
	<b>Other Skills / Expertise / Knowledge Required</b>	<ul style="list-style-type: none"> <li>• Good communication, interpersonal and analytical skills</li> <li>• Proficiency in MS office and BI tools</li> <li>• Good understanding of banking operations/ SBP regulations and banking laws</li> <li>• Ability to prioritized and accomplish task with strict deadline</li> <li>• Team player, goal oriented and result driven</li> </ul>
	<b>Outline of Main Duties / Responsibilities</b>	<ul style="list-style-type: none"> <li>• To review high risk relations and FCCM KYC Cases as per underlying policies and procedures, and ensure to issue timely advisories on the same</li> <li>• To initiate and escalate RFIs in consultation with the Manager regarding KYC/ CDD advisory issues for timely resolution</li> <li>• To uphold quality of KYC/ CDD review of accounts/ customers to ensure compliance of regulatory and bank’s procedural requirements</li> <li>• To assist and provide support to the line management for various KYC remediation/ advisory/ data cleansing exercises</li> <li>• To identify and escalate potential gaps of the system/ procedures/ policies and track the same till resolution</li> <li>• To liaise with cross functional business units on AML advisories, queries and system related issues/ projects</li> <li>• To supervise the internal assessment of Top 100 depositors’ exercise performed by branches, and regulatory follow-up with regional offices to complete the exercise within the regulatory timeline</li> <li>• To perform any other assignment as assigned by the supervisor(s)</li> </ul>

<b>Assessment Test / Interview(s)</b>	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
<b>Employment Type</b>	The employment will be on contractual basis for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s Policy / rules.

Interested candidates may visit the website [www.sidathyder.com.pk/careers](http://www.sidathyder.com.pk/careers) and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

**National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.**