

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Corporate & Investment Banking**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

02	Position / Job Title	Officer – Analytics (OG-II / OG-I)
	Reporting to	Regional Manager – Reporting & Analysis
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC • Candidates having Master's degree and / or relevant certification(s) would be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 03 years Banking experience, out of which minimum 01 year in data and / or information analytics and / or reporting
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Strong analytical skills • Proficient in Excel, Word & PowerPoint
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To assist Regional Manager - Reporting & Analysis in preparation of monthly, quarterly, bi-annually and annual returns and response to queries as received • To prepare relevant MIS packages/reports used for effective business monitoring and tracking against Plan/Target assigned to business teams in the Region • To coordinate with other stakeholders in the bank including but not limited to Compliance, Audit, Risk Management, Strategy & Business Planning Division and Analytics & Compliance Division for preparation of various reports required by concerned offices • To monitor business targets up till the level of Relationship Manager level, account-wise, unit-wise monthly for onward submission to senior management of the Group • To facilitate the Regional corporate center and Head Office regarding provision of important & confidential reports and preparation of presentations to senior management as and when required • To prepare and monitor expenses monthly in consultation with Regional Manager - Reporting & Analysis • To assist Regional Manager - Reporting & Analysis for admin and/or HR related issues and coordinate with Human Resource Wing-CIBG • To perform any other assignment as assigned by the supervisor(s)
	Place of Posting	Karachi

Assessment Test / Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
Employment Type	The employment will be on contractual basis for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s Policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.