

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Information Technology** based in **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

| 01 | Position / Job Title | Project Manager – Enterprise (AVP / VP) |
|----|--|---|
| | Reporting to | Senior Project Manager – Enterprise |
| | Educational / Professional Qualification | <ul style="list-style-type: none"> • Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC • Candidates having Bachelor’s or Master’s degree in IT, Computer Science and / or relevant certification(s) will be preferred |
| | Experience | <ul style="list-style-type: none"> • Minimum 06 years of experience in the field of IT and / or Project Management, out of which at least 02 years of experience in managing IT Projects, preferably related to Software Applications |
| | Other Skills / Expertise / Knowledge Required | <ul style="list-style-type: none"> • Excellent verbal and written communication skills with technical and non-technical audiences of various levels in the Bank (e.g., executive, management, individual contributors) • Excellent analytical, decision-making, problem solving, team, and time management skills • Proficient in MS Office suite (Microsoft Project, Outlook, Excel, Word, and PowerPoint) • Strong understanding of computer architecture, operating systems, and data structures • Strong understanding of the requirements for project standards and documentation, including timelines, status / risk / issues reporting and communication, exception reporting and project sign-off • Familiarity with Project Management tools and methodologies |
| | Outline of Main Duties / Responsibilities | <ul style="list-style-type: none"> • To plan, execute and work on closure of IT projects within the Bank, ensure the alignment with business goals, regulatory compliance, and Bank's Project Management Framework • To collaborate with stakeholders to articulate comprehensive project requirements, identifying constraints, risks, and assumptions to define project deliverables • To create essential project documentation, including work breakdown structures, project organization charts, communication plans, risk plans, and cost / resource plans • To ensure projects and programs adhere to scope, schedule, and budget parameters, while maintaining high-quality standards • To monitor and track project progress to guarantee alignment with established goals and objectives • To foster effective communication and coordination among cross-functional teams throughout the project lifecycle • To implement risk management strategies, addressing potential issues proactively and ensuring project success • To develop and maintain a project schedule, identifying critical milestones and dependencies to facilitate successful project execution • To collaborate with team members to resolve challenges, make informed decisions, and drive the project to successful completion • To continuously assess and optimize project processes for efficiency and effectiveness • To provide regular project status updates and reports to key stakeholders, ensuring transparency and alignment with organizational goals • To manage scope during the project and collaboratively adjust it, where necessary • To manage project, program issues and risks to mitigate the impact to baseline • To deliver clear, timely, appropriate, and relevant communication of project progress, |

| | |
|--------------------------------|--|
| | financials, and risks / issues to stakeholders and to supervisor(s) • To perform any other assignment as assigned by the supervisor(s) |
| Assessment Interview(s) | Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for panel interview(s). |
| Employment Type | The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank's policy / rules. |

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.