

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Aitemaad Islamic Banking**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

15	Position / Job Title	Regional Support Manager Technology (OG-II / OG-I)
	Reporting to	Wing Head – IT & ADC
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC • Candidates having Master’s degree / Islamic Banking certification / degree or diploma will be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 04 years of banking experience, out of which 02 years in core branch operations
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Sound knowledge of SBP Prudential Regulations (PRs) and Islamic banking products • Strong understanding of branch banking operations • Good leadership and branch management skills • Good business acumen and expertise in process efficiency • Good analytical and customer-handling skills • Excellent written and verbal communication with good interpersonal skills • Proficient in MS Office suite (Outlook, Excel, Word, PowerPoint)
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To ensure provision of support / service to the branches / users for Core Banking Application (CBA) and allied systems • To ensure provision of adequate training to relevant staff on CBA operations and other IT related skills • To ensure timely maintenance of backups as per Head Office instructions and maintenance and upkeep of BCP at Disaster Recovery Sites • To ensure continuous availability of power supply, network and VPN services • To ensure GL balancing activity is managed in a timely manner • To ensure escalation to the relevant authorities any issues relating to Technology / Communication Link Downs • To supervise handling of operational issues and monitoring of the ATM status, installation of ATMS • To verify and authenticate all branch requests for opening of various GLs for teller posting • To monitor WAN management (addition/sifting/removal), bills payments etc. • To supervise upgrade of newly introduced software / updates in the existing system • To ensure provision of support to Regions / Branches on matters pertaining to PC, Server / Software Support, Technical Equipment Support, Software updates / patches, Network / Connectivity Support, emails configurations etc. • To ensure provision of support to the Region/ Branches for various MIS retrievals from the Core Banking Application (CBA) and allied systems • To recommend creation or cancellation of User IDs / maintenance of record for inspection and onward submission to ITD HO for necessary action • To implement bank’s IT policies and procedures in letter & spirit • To ensure compliance of Banking Laws, Regulations, Banking instructions and SOP including Shariah Compliance in all jobs and tasks

	<ul style="list-style-type: none"> • To ensure record retention of Regional MIS, data, files, documentation and related record • To ensure all audit requirements and observations are addressed (both internal and external) and implement measures to minimize and curtail recurrence • To ensure all processes are completed within the specified TAT • To perform any other assignment as assigned by the supervisor (s)
Place of Posting	Islamabad / Rawalpindi

Assessment Test / Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
Employment Type	The employment will be on contractual basis for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank's Policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.