

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Inclusive Development**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	Wing Head – Corporate Social Responsibility (CSR) and Sustainable Development (VP / SVP)
	Reporting to	Head – CSR & SD
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC • Candidates having a Master’s degree from HEC recognized university / institution in Business Administration, CSR, Sustainable Development and / or a related field will be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 08 years of working experience in General Banking and / or Corporate Social Responsibility (CSR) and / or Sustainable Development and / or in a related field, with expertise in running a country-wide CSR program, out of which at least 03 years of experience in a supervisory and / or managerial position related to Corporate Social Responsibility (CSR)
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Comprehensive knowledge of all types / categories of CSR, sustainable development projects and relevant regulatory frameworks • Proven experience in policy development, CSR project management, procedural development and cross-functional team leadership • Excellent communication / presentation skills as well as stakeholder engagement skills • Should have comprehensive knowledge about all leading NGOs / NPOs / charitable organizations working in Pakistan and experience of dealing with them
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To lead Corporate Social Responsibility (CSR) and Sustainable Development efforts for the Bank on a country-wide basis • To periodically review and update the CSR policy • To formulate recommendations for improvements in policies, processes and strategies based on the latest regulations and best practices • To be involved in strategy development, implementation / roll-out and establishment of monitoring mechanisms • To ensure making annual Action Plans for all CSR and sustainable activities • To develop budget and monitor projects across various sectors • To interact with NGOs / NPOs / charitable organizations to assess their needs and develop proposals • To prepare detailed CSR proposals / Agenda Papers for the Board Inclusive Development Committee (BIDC) and the Board of Directors (BoD) • To prepare presentations for Senior Management, BIDC and the BoD • To engage with the marketing department to ensure that CSR efforts / events are highlighted timely and properly • To coordinate with Audit and Compliance Groups for related matters / observations (if any) • To rectify audit findings and putting in place preventive measures / mechanisms for non-occurrence in future

	<ul style="list-style-type: none"> To perform any other assignments as assigned by the supervisor(s)
Place of Posting	Karachi
Assessment Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for panel interview(s).
Employment Type	The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank's policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.