

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Information Technology** based in **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

04	Position / Job Title	MIS Support Analyst (OG-II / OG-I)
	Reporting to	Unit Head – MIS Development / Unit Head – MIS Portal Support & Operations
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Bachelor’s degree in IT / Computer Science / Engineering or equivalent and / or Graduation with Master’s degree in IT / Computer Science or equivalent, from a local or international university / college / institute recognized by the HEC • Candidates having relevant certification(s) will be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 03 years of experience in the field of IT, out of which 01 year of experience in support & operations for IT Applications and / or development and execution of procedures related to databases, preferably in bank(s)
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Expertise in developing complex queries and stored procedure writing • Good expertise in scheduling jobs and Microsoft Visual studio • Good expertise in providing technical and operational support to business end-users • Ability to understand and write SQL scripts for data extractions and update • Good analytical skills to identify the root cause of business applications’ issues • Excellent written and verbal communication skills and ability to work closely with the team and other relevant teams • Excellent decision-making, problem-solving, team, and time management skills • Proficient in MS Office suite (Outlook, Excel, Word, and PowerPoint)
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To implement business rules in database queries and configuring interfaces between the MIS database and other applications • To provide guidelines and training to regional IT officials and branch personnel • To coordinate with other departments for operational activities and the implementation of new applications • To assist in the daily, weekly, and monthly data downloads for the MIS database • To ensure the generation and distribution of daily and weekly reports, as well as the preparation of ad-hoc reports • To assist in the downloading of data for the MIS database on a daily, weekly, and monthly basis • To perform any other assignment as assigned by the supervisor(s)
	Assessment Test / Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
	Employment Type	The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.