|  |  |
| --- | --- |
| **Position / Job Title** | **Team Leader – International Audits (OG-I / AVP)** |
| **Reporting to** | Wing Head – International Audits |
| **Educational /****Professional Qualification** | * Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC
* Candidates having Master’s Degree and / or relevant professional qualification or certifications such as ACA, ACCA, ACMA, CIA in the respective field will be preferred
 |
| **Experience** | * Minimum 06 years of banking experience, out of which 03 years in audit
* Candidates having experience of audit of overseas operations will be preferred
 |
| **Other Skills / Expertise / Knowledge Required**  | * Well conversant with internal audit practices
* Excellent business communication and analytical skills
* Proficient in MS-Office
* Ability to work in a fast paced and deadline driven environment with consistent and quality output
 |
| **Outline of Main Duties / Responsibilities** | * To conduct audits (offsite & onsite) of International Program
* To hold meetings with the auditee management for the conduct of audits
* To raise audit issues and prepare internal audit reports of International Audits
* To arrange the resolution of gaps identified in the audit reports by the Lead Reviewer
* To validate the rectification status of regulatory findings
* To follow up and discuss Corrective Action Plan (CAP) with the management
* To facilitate the implementation of internal and external quality assurance recommendations
* To supervise effective management of internal audit MIS, back office records and ensure the safekeeping of audit records
* To supervise timely escalation of reportable / critical issues and periodical follow-ups
* To perform any other assignment as assigned by the supervisor(s)
 |
| **Place of Posting** | Karachi |